



FORSYTH COUNTY BOARD OF ELECTIONS
Agenda – Organizational Meeting
March 5, 2019
12:00 p.m.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments
5. Oath of Office (administered by Susan Frye, Clerk of Superior Court)
6. Election of Officer (Secretary)
7. Approval of Meeting Minutes
8. Approval of Board Compensation
9. Approval of Board Meeting Dates & Times
10. Approval of Duties of the Director
11. Approval of Fee Schedules
12. 2019 Municipal Elections Information
13. Other Business
 - a. Update on Elections Laws & Legislation
14. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS
Organizational Meeting Minutes
March 05, 2019

Meeting Called to Order

An organizational meeting of the Forsyth County Board of Elections was called to order in the second floor Board Room on March 05, 2019 at 12:00 p.m. Chairperson Campbell presiding.

Board Members in attendance: Chairperson Susan Campbell, Member Stuart Russell, Member Robert Durrah, Member John Loughridge, Member Catherine Jourdan

Staff Members in attendance: Director Tim Tsujii, Monica Gary, Albert Armstrong, Tracy Teal, Nate Gladding and, Kimberly Stuck

Others: Assistant County Attorney Lonnie Albright and Forsyth County Clerk Susan Frye

Pledge of Allegiance

Chairperson Campbell led the Pledge of Allegiance.

Moment of Silence

Chairperson Campbell led a moment of silence.

Public Comment Session

Chairperson Campbell called for public comment; none provided. Member Durrah moved to close public comment; Member Russell seconded; **Motion carried unanimously.**

Members Oath of Office

Forsyth County Board of Elections members were sworn or affirmed into office individually before the Forsyth County Clerk of Court, Susan Frye.

Chairperson Campbell thanked all who were in attendance. Member Jourdan thanked friends and colleagues for attending.

Election of Officer (Secretary)

Chairperson Campbell called for nominations for Board Secretary. Member Jourdan nominated Member Durrah for Secretary; Member Loughridge seconded; **Motion carried unanimously.**

Approval of Meeting Minutes

Chairperson Campbell called for approval of meeting minutes. The Board reviewed the meeting minutes for November 15, 2018, November 16, 2018, and November 21, 2018; Secretary Durrah moved to approve the meeting minutes as presented; Chairperson Campbell seconded; Motion carried unanimously.

Approval of Board Compensation

Chairperson Campbell called for discussion of the Board's compensation. Director Tsujii provided that current compensation is set at \$245 per month for all members and was previously \$297 per month for the Chair and \$228 for other Members. Member Russell moved to approve equal compensation for each member at the rate \$245 per month; Secretary Durrah seconded; **Motion carried unanimously.**

Approval of Board Meeting Dates and Times

Chairperson Campbell called for discussion of Board meeting dates and times; Director Tsujii stated that he was aware of a conflict with the April 18, 2019 meeting. The Board reviewed alternate dates and agreed to move that meeting to April 11, 2019 at 5:00 p.m.; Mr. Tsujii noted that the Absentee meeting dates and times would need to be approved again through a resolution at a later date. Member Jourdan moved to approve the Board meeting schedule as revised; Secretary Durrah seconded; **Motion carried unanimously.**

Approval of Director Duties

Chairperson Campbell inquired if the Director's duties required annual approval; Director Tsujii stated that they had to be approved at each Board appointment. Secretary Durrah moved to table Director's duties until the next meeting; Member Russell seconded; **Motion carried unanimously.**

Approval of Fee Schedules

Director Tsujii presented the Board with the map request form and the information request form for fee approval, noting that the fees are consistent with other Forsyth County departments. Chairperson Campbell inquired if the office still printed maps; Mr. Tsujii clarified that we only take map requests; MapsForsyth fulfills the requests. Secretary Durrah moved to approve the fee schedule as presented; Member Russell seconded; **Motion carried unanimously.**

2019 Municipal Election Information

Director Tsujii provided an overview of the upcoming municipal elections including the High Point Primary to be held October 8, 2019 and the municipal elections on November 5, 2019 for Bethania, Clemmons, High Point, Kernersville, Lewisville, Rural Hall, Tobaccoville, and Walkertown. Mr. Tsujii recommended consolidating precincts from 35 polling places to 21 polling places as in previous elections. Director Tsujii gave a brief overview of the election schedule for 2019 and 2020.

Other Business

Director Tsujii provided information regarding the recent ruling of Voter ID and the pending appeal. Mr. Tsujii stated that at the State Board of Elections' direction to proceed as if the ID process will be in effect. Director Tsujii noted that there was additional legislation that has been introduced regarding the use of schools for voting, noting that it has only been introduced and sent to committee but nothing further to be reported. Director Tsujii stated that the State Board is working on the Administrative Code on the Voter ID requirements, he also provided dates that the State Board of Elections will formally certify voting equipment. Chairperson Campbell inquired of any other business; Director Tsujii stated that he had received a request for videotaping or recording the Board meetings via email. Mr. Tsujii provided N.C.G.S § 163A-1105 and N.C.G.S § 163A-1133 which addressed the prohibitive factors of videotaping or recording in order to maintain the secrecy of ballots.

Adjournment

Secretary Durrah moved to adjourn the meeting; Member Russell seconded; **Motion carried unanimously.** Meeting adjourned at 12:43 p.m.

Approved:

s/ Susan Campbell
Chair

s/ Robert Durrah
Secretary

s/ John Loughridge
Member

s/ Catherine Jourdan
Member