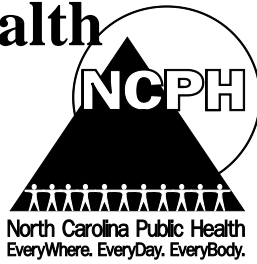


# Forsyth County Board of Health



- Dr. Linda L. Petrou, PhD, Chair
- Dr. James K. Doub, OD, Vice Chair
- Mr. John Davenport, Jr., PE
- Ms. Carrie D. Fernald, RN, MSN, AGPCNP-BC, FCN
- Dr. Calvert Jeffers, DVM
- Dr. Charles F. Massler, DDS, M.Ed.
- Dr. Willard L. McCloud, Jr., MD
- Dr. Scott E. Schroeder, DVM
- Mr. J. Phil Seats, R.Ph., MBA
- Dr. Ricky Sides, DC
- Ms. Gloria D. Whisenhunt, County Commissioner

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## BOARD OF HEALTH MINUTES October 7, 2015

### MEMBERS PRESENT

Dr. Linda Petrou, Chair  
Mr. John Davenport  
Ms. Carrie D. Fernald  
Dr. Calvert Jeffers  
Dr. Charles Massler  
Dr. Willard McCloud  
Mr. J. Phil Seats  
Dr. Ricky Sides  
Ms. Gloria Whisenhunt

### MEMBERS ABSENT

Dr. James Doub  
Dr. Scott Schroeder

### OTHERS PRESENT

Ms. Shontell Robinson, Human Resources Director

### **Call to Order:**

On Wednesday, October 7, 2015, the Forsyth County Board of Health held its regularly scheduled monthly meeting in the Boardroom at the Forsyth County Department of Public Health (FCDPH). Dr. Linda Petrou called the meeting to order at 5:30 p.m.

### **Consideration of Minutes:**

The minutes of the September 2, 2015 Board of Health Meeting were reviewed by the Board. Dr. Petrou asked for a motion to approve the minutes. Ms. Gloria Whisenhunt made a motion to approve and the other members seconded. The minutes were approved by the Board.

### **Public Comment Section:**

Board Members, staff and guests introduced themselves.

Dr. Petrou mentioned she was at the Dixie Classic Fair and said that Environmental Health staff got high marks from the Dixie Classic Fair people. They commented “they are hard but fair”.

**Infant Mortality Resolution (Carrie Fernald)** – Dr. Petrou thanked Ms. Carrie Fernald for attending and reading the Infant Mortality Resolution at the Walk a Mile to Save Our Babies Event. When asked by Dr. Petrou how the event was, Ms. Fernald said “the event was very well attended, very heart felt and everyone was advocating”.

#### **New Business:**

**Preparedness Update** – Ms. Yalonda Galloway gave an update on public health preparedness. Ms. Galloway started by saying that the mission of the preparedness system is to promote and protect the public’s health before, during and after all-hazard events through an integrated public health preparedness system that is robust, resilient and scalable. She reported that Forsyth County was awarded \$55,515 for Fiscal Year 2015-16 and received \$20,000 in additional funding from July 2015 – May 2016 to enhance public health emergency planning and operational readiness for Ebola (all funding is contingent on Agreement Addendum deliverables). Some of the exercises and drills Ms. Galloway spoke about that the department has done in coordination with community partners such as Winston Salem State University (WSSU) and Emergency Management include:

- Ebola related information sessions for first responders, colleges and universities
- FEMA Basic PIO Course through Emergency Management
- Triad Regional Mass Fatality Tabletop Exercise
- Co-Location Sheltering – Mass Care and Animal Sheltering Functional Exercise
- WSSU Closed POD Tabletop Exercise

Ms. Fernald asked if we are working with American Red Cross and other agencies and Ms. Galloway responded “yes, it is a multi-agency approach”. The Department of Social Services and Public Health worked together to do an event in September for Preparedness Month. Ms. Galloway reminded everyone that personal steps they should take for preparedness are to be informed, develop a plan and make a kit (copy of handout on file in the Administrative Binder).

**Debt Write-Off** – Ms. Quintana Stewart spoke to the Board about a memo approved by Mr. Marlon Hunter, requesting the Board’s approval to write-off \$31,326.30 in bad debt for Family Planning. Ms. Stewart explained there had been no activity for sixteen months after multiple attempts to collect. Ms. Fernald asked if letters had been sent or if we had gone the route of a collections agency and Ms. Stewart responded “letters were sent and there is a proposal on the table for a private collections agency”. Dr. Charles Massler asked what the percentage of write-off is to what is collected and Ms. Stewart responded she would ask Ms. Marie Moukdarath, our Business Manager to look into this and let them know. Mr. J. Phil Seats asked if there is a financial benefit to us and Ms. Stewart answered “we just need to clear the books”. After further discussion, it was decided the Board would not approve the request but asked that the consultant come for next month’s meeting to give an overview of the services (copy of handout on file in the Administrative Binder).

**Cost Settlement** – Ms. Stewart announced the department received \$493,763.00 (the 10% hold back for fiscal year 2011) Medicaid Cost Settlement on Monday.

**Flu Shots** – Ms. Sandra Clodfelter reported they ordered 6,950 doses of vaccine this year. The mass clinic started October 1, 2015 and so far they have given 450 shots compared to last year on October 1<sup>st</sup> they had given 400. Last year this time, they gave 1,285 flu shots and this year up to date they have given 1,030 flu shots. Ms. Clodfelter reported the cost of the private vaccine was \$93,000. The high dose vaccine is \$31.91; Pediatric dose (.25) is \$20.82 and the regular vaccine is \$15.93. They have the Quadrivalent this year.

**School Nurses** – Ms. Clodfelter acknowledged and thanked Ms. Caren Jenkins, School Nurse Supervisor, and the school health nurses for all the hard work they have done to decrease the numbers of students suspended due to lack of physicals and/or immunizations. They had a total of 146 suspended this year compared to 299 last year. Ms. Clodfelter added they were hoping to decrease the suspension rate by 10% but they are very happy that it was reduced by 50%. She said they will continue to work with the families of the 146 so they can get them back in school as soon as possible. Ms. Caren Jenkins received a round of applause from everyone in the room for a job well done.

**100-Year Anniversary** – Ms. Lynne Mitchell gave a presentation about the upcoming 100-Year Anniversary Celebration the department is planning. Ms. Mitchell acknowledged Ms. Glenda Dancy and Ms. Galloway, two of the members on the 100-Year Anniversary Committee. Ms. Mitchell said the main areas of focus are staff appreciation, community education and to have fun. The committee is planning to have monthly themes, to include lobby displays, web articles, news stories, newspaper and radio ads and employee newsletter, just to name a few (copy of handout on file in the Administrative Binder).

**Old Business:**

None

**Committee Reports:**

None

**Executive Session – Health Director’s Evaluation** – Dr. Petrou called an Executive Session at the conclusion of the meeting to give Board members an opportunity to discuss the Health Director’s evaluation.

**Adjourn:**

The regular meeting adjourned at 6:20 pm.



Marlon B. Hunter  
Secretary to the Board  
MBH/lgc