

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

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MEETING DATE: SEPTEMBER 12, 2019

AGENDA ITEM NUMBER: _____

**SUBJECT: RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF LAW ENFORCEMENT DUTY FOOTWEAR
(FORSYTH COUNTY SHERIFF'S OFFICE)**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

After due advertisement, bids were received for the Forsyth County Sheriff's Office Duty Footwear program and publicly opened by the City/County Purchasing Department on Tuesday, July 23, 2019. Only one proposal was received from D&E Distributing, Inc. (d/b/a Harrison's Workwear).

The proposal consisted of bidders' "best price", to employees, for footwear from a list of Agency-approved options.

As per the Agency's duty footwear program, officers shall annually have the option of redeeming a voucher subsidizing one (1) pair of footwear. The amount of the voucher/subsidy is determined annually as per the adopted Sheriff's Office budget. The current voucher amount is \$120, and based on the received proposal, the voucher of \$120 can remain the same. The vouchers are for eligible sworn officers, ranked detention positions and new hires. The Sheriff's Office estimates that 583 vouchers, up to \$120, for twelve (12) months equating to a do-not-exceed amount of \$48,800 for nine (9) months of FY 2019-20, and \$16,300 for the first three (3) months of FY 2020-21. The contract effective date is October 1, 2019, as per the RFP.

This Resolution approves a contract with D&E Distributing, Inc. (d/b/a Harrison's Workwear), for the purchase of law enforcement duty footwear in the amount of \$65,100, and may be renewed for up to two (2) additional one-year terms with the Agreement terminating no later than September 30, 2022. Funds are appropriated in the Fiscal Year 2019-2020 Sheriff's Office budget to cover the cost of the duty footwear voucher payments and no other funds are being requested.

ATTACHMENTS: YES

NO

SIGNATURE: _____

COUNTY MANAGER

DATE: _____

**RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF LAW
ENFORCEMENT DUTY FOOTWEAR
(FORSYTH COUNTY SHERIFF'S OFFICE)**

WHEREAS Requests for Proposals to provide law enforcement duty footwear were issued directly to the following three (3) qualified businesses:

D&E Distributing, Inc. (d/b/a Harrison's Workwear)
Saf-gard Safety Shoe Co.
Red Wing Brands of America, Inc.;

WHEREAS after due advertisement, bids were received and publicly opened by the City/County Purchasing Department at 10:00 a.m., Tuesday, July 23, 2019, for the purchase of law enforcement duty footwear for the Forsyth County Sheriff's Office, and one proposal was received from D&E Distributing, Inc. (d/b/a Harrison's Workwear);

WHEREAS the Forsyth County Sheriff's Office duty footwear program subsidizes the cost of duty footwear, and that said subsidy is determined annually contingent on budgeted funds;

WHEREAS the proposal from D&E Distributing, Inc. (d/b/a Harrison's Workwear), meets the minimum specifications contained in the Invitation to Bid;

WHEREAS it is the recommendation of the County Manager, the Sheriff, and the Purchasing Director that a contract for the purchase of law enforcement duty footwear be awarded to D&E Distributing, Inc. (d/b/a Harrison's Workwear), in the amount not to exceed \$65,100;

WHEREAS the term of this Agreement shall be effective October 1, 2019, and ending September 30, 2020, and by mutual agreement, the contract may be renewed for up to two (2) additional terms of one (1) year, with the Agreement terminating no later than September 30, 2022;

WHEREAS the prices set forth in this contract are firm for the period beginning October 1, 2019, and ending September 30, 2020;

WHEREAS the vendor shall notify the County by July 1, immediately preceding the extension year, of any price increases; and

WHEREAS the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract;

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners that a contract for the purchase of law enforcement duty footwear for the Forsyth

County Sheriff's Office, is hereby awarded to D&E Distributing, Inc., in the amount not to exceed \$65,100; and

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County, a contract with D&E Distributing, Inc., and any other necessary documents for the purchase of law enforcement duty footwear for the Forsyth County Sheriff's Office, pursuant to the terms of the bid, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 12th day of September 2019.