

FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: JUNE 13, 2019 AGENDA ITEM NUMBER: 14

SUBJECT:

**RESOLUTION AWARDING A CONTRACT FOR ELEVATOR AND ESCALATOR MAINTENANCE SERVICES
(GENERAL SERVICES DEPARTMENT)**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

Proposals for elevator and escalator maintenance services for 39 units at various County locations were received on May 1, 2019. The scope of work requires the Contractor to furnish all labor, equipment, materials, insurance, supervision, required permits, fees, cleanup, waste disposal, and abide by all local, state and federal codes applicable to all service and repairs. Two proposals were received as summarized below:

	<u>Annual Cost</u>
Schindler Elevator Corporation	\$ 82,500
Oracle Elevator Holdco, Inc.	201,794

Terms of the RFP include a contract period of three years, from July 1, 2019, through June 30, 2022, with the annual price remaining firm throughout the agreement.

After receipt of the proposals, County staff conducted an evaluation of the proposals submitted. The evaluation criteria included, but was not limited to, compliance with the RFP requirements, cost of the specified services and the character, integrity, reputation, experience and efficiency of the Vendor.

Following the review and evaluation of the bids received, it is the recommendation of Forsyth County staff that a contract for Elevator and Escalator Maintenance Services be awarded to Schindler Elevator Corporation in the annual amount of \$82,500, with a total contract value over a three-year term of \$247,500.

It is recommended by the County Manager, the General Services Director and the City/County Purchasing Director that a three-year contract for Elevator and Escalator Maintenance Services per the bid specifications in the annual amount of \$82,500, and a total contract value of \$247,500, be awarded to Schindler Elevator Corporation.

ATTACHMENTS:- YES NO

SIGNATURE: *J. Dudley Watts, Jr.* DATE: June 10, 2019
COUNTY MANAGER

**RESOLUTION AWARDING A CONTRACT FOR
ELEVATOR AND ESCALATOR MAINTENANCE SERVICES
(GENERAL SERVICES DEPARTMENT)**

WHEREAS Requests for Proposals for Elevator and Escalator Maintenance Services, including all labor, equipment and other incidentals for 39 units at various County locations were issued directly to a total of 10 qualified contractors, as well as being advertised in the Winston-Salem Journal on April 11, 2019;

WHEREAS after due advertisement, proposals were received by the City/County Purchasing Department at 12:00 p.m., on Wednesday, May 1, 2019, for Elevator and Escalator Maintenance Services at the request of the Forsyth County General Services Department and the following proposals were received:

	<u>Annual Cost</u>
Schindler Elevator Corporation	\$ 82,500
Oracle Elevator Holdco, Inc.	201,794

WHEREAS it is the recommendation of the County Manager, the County General Services Director and the City/County Purchasing Director that a three-year contract for Elevator and Escalator Maintenance Services be awarded to Schindler Elevator Corporation in the annual amount of \$82,500, with a total contract value of \$247,500;

WHEREAS terms of the RFP are for a contract period of three years, from July 1, 2019, through June 30, 2022, with the annual price remaining firm throughout the agreement; and

WHEREAS the County Chief Financial Officer has determined sufficient funds would be made available to cover the cost of these services based on the approved future budget appropriations for this purpose;

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners, that a three-year contract for Elevator and Escalator Maintenance Services per bid specifications in the annual amount of \$82,500, and total contract value of \$247,500, is hereby awarded to Schindler Elevator Corporation and that all other proposals are hereby rejected; and

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are hereby authorized to execute a contract, on behalf of Forsyth County, with Schindler Elevator Corporation for Elevator and Escalator Maintenance Services, consistent with the terms outlined herein, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 13th day of June 2019.