

**2<sup>nd</sup> Quarter Appropriation Transfers Report (Oct -Dec 2012) Forsyth County, N. C.**

1. Transfers from Non-Departmental's Contingency Account were needed for the following departments:

Finance requested a transfer in the amount of \$49,887 from Contingency for the N.C. Cooperative Extension Department in order to cover the amount of missing invoices from the State which covers salaries for 3 employees. These were prior year expenses for third quarter 2012 expenses.

Housing requested a transfer from the Contingency Account in the amount of \$6,400 to cover the demolition costs for a house at 5044 Wrangler Drive for code violations. Demolition approved by Board of Commissioners.

The Juvenile Crime Prevention Council (JCPC) Administrator did not use the entire office supplies budget allocation for JCPC Administration in FY 12. The North Carolina Department of Public Safety (DPS – Division of Juvenile Justice), who disbursed these funds requested a refund of \$310.30 for the unused funds.

During the FY 13 budget deliberations, departments were required to make additional expenditure reductions for a no tax rate increase budget. Human Resources reduced their Operating Supplies, which includes the Employee Services Awards. The luncheon for the service awards as well as the 5-year reception was also reduced in the County Manager's budget. Bids came in above the amount included in the budget so a transfer was made in the amount of \$10,000: \$5,000 to Human Resources and \$5,000 to the County Manager and Commissioners budgets in order to cover these costs.

DECREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	NON-DEPARTMENTAL	
	Other Services & Adjustments	<u>\$66,597.30</u>
INCREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	N.C. COOPERATIVE EXTENSTION	\$49,887.00
	HOUSING	6,400.00
	HUMAN RESOURCES	5,000.00
	COUNTY MANAGER AND COMMISSIONERS	5,000.00
	SPECIAL APPROPRIATIONS	310.30
		<u>\$66,597.30</u>

2. The following transfers were made from Non-Departmental's Special Gifts Account:

The Sheriff's Office received a donation of \$1,000 from Hopkins Road Animal Hospital for the purchase of supplies and equipment for the K9 Program.

The Public Health Department received one time funding of \$15,514 for the Immunization Initiative Program. These funds must be used to improve our capacity to administer, store, and handle vaccines and support services to increase immunization rates. Public Health also received \$200 from the Adolescent Pregnancy Prevention Campaign of North Carolina for the Teen Talk Program, and \$5,000 from the N.C. Public Health Association to implement a breastfeeding action plan.

The Library received numerous special gifts from the following: Lewisville Branch received \$125 as memorial gifts for the purchase of books in memory of Doris Wilson; Clemmons Branch received \$200 from the Old Clemmons School Properties, Inc. for materials; \$400 donation from the American Association of University Women in support of the North Carolina Room's archives; Carver School Road Branch received \$3,000 from the Best Buy Children's Foundation in support of the "Girls with a Purpose" Program sponsored by the Branch; and, \$3,000 from the Winston-Salem Foundation in support of the Library's "One the Same Page" Program.

Parks & Recreation received a special gift of \$500 for C. G. Hill Park.

DECREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	NON-DEPARTMENTAL	
	Other Services & Adjustments	<u>\$28,939.00</u>

INCREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	SHERIFF	\$ 1,000.00
	PUBLIC HEALTH	20,714.00
	LIBRARY	6,725.00
	PARKS & RECREATION	500.00
		<u>\$28,939.00</u>

3. The Risk Manager requested transfers from the following department's claims accounts in order to cover claims for other departments. Transfers totaling \$215,000 were made from the following departments: \$35,000 from the Sheriff's Office, \$25,000 from Emergency Services and \$155,000 from the Parks & Recreation Department. These transfers increased the claims accounts for the following departments: \$90,000 to Youth Services and \$70,000 to the Tax Department. Also, \$55,000 of the above total amount was transferred to the Board of Elections in order to cover the defense cost of a lawsuit, which is now being appealed, so no more legal fees will be incurred.

DECREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	SHERIFF	\$ 35,000.00
	EMERGENCY SERVICES	25,000.00
	PARKS & RECREATION	155,000.00
		<u>\$215,000.00</u>

INCREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	YOUTH SERVICES	\$ 90,000.00
	BOARD OF ELECTIONS	55,000.00
	TAX ADMINISTRATION	70,000.00
		<u>\$215,000.00</u>

4. A transfer was necessary to assist the Library with the installation of the Public Library's Information System. This system is sponsored by the State Library. Therefore, a transfer was made from the Management Information Services Department in the amount of \$97,400 to the Library's budget in order to cover this cost.

DECREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	MANAGEMENT INFORMATION SERVICES	<u>\$97,400.00</u>

INCREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	LIBRARY	<u>\$97,400.00</u>

5. A transfer was made from the Sheriff's Office to the Management Information Services Department to provide funding for the purchase of printer toners purchased in the first quarter of FY 2013.

DECREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	SHERIFF	<u>\$7,682.27</u>

INCREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	MANAGEMENT INFORMATION SERVICES	<u>\$7,682.27</u>

6. A transfer of funds to the General Services Department in the amount of \$2,667 was made in order to cover the costs of installing mini-blinds in the Register of Deeds and Board of Elections Departments of the Government Center.

DECREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	BOARD OF ELECTIONS	\$1,451.00
	REGISTER OF DEEDS	<u>1,216.00</u>
		<u>\$2,667.00</u>

INCREASE:	<u>SECTION 2. APPROPRIATIONS.</u>	
	GENERAL FUND	
	GENERAL SERVICES	<u>\$2,667.00</u>